

	REQUEST FOR QUOTATION (RFQ)	2018-BigScreen
Services Required:	Big Screen Hire and Management for Tasmanian Race Tracks	
RFQ Issue Date:	Friday 16 November 2018	

Part 1 – RFQ Information and Lodgement Details

Closing date and time	All quotations to be considered as part of this RFQ are to be lodged by 5pm Tasmanian time on Friday 30 November 2018. Tasracing reserves the right to extend the closing date and time.
Pre-quotation briefing session details:	Tasracing does not intend to hold a pre-quotation briefing session.
Lodgement	A quotation must be lodged as follows: email to: d.kawa@tasracing.com.au
Contacts	Damian Kawa d.kawa@tasracing.com.au
Notification of outcome	Tasracing anticipates that the successful supplier will be notified in writing of the outcome of this RFQ by Tuesday 4 December 2018. Unsuccessful suppliers will be notified at the conclusion of the procurement process.
Information to be provided by suppliers as part of this RFQ	<ul style="list-style-type: none"> • Suppliers must provide current working ABN Number. • Submission must be supplied in legible English. • Please provide all Insurance details as listed in part 1. • Please provide Information to assess Qualitative criteria listed in part 1. • Suppliers must provide fully costed and itemised quote (See schedule of rates part 3)
Terms and Conditions	Acceptance of a quote is subject to the supplier agreeing to be bound by the Terms and Conditions, a copy of which will be supplied to each potential supplier
Evaluation criteria	<p>In the evaluation process, Tasracing will take into consideration all relevant factors, including:</p> <ul style="list-style-type: none"> • Compliance with the Conditions of Quotation • Qualitative criteria: Weight = 40% <ul style="list-style-type: none"> ○ <u>Capability</u> (Weighting of 30%) Proof of successful delivery of similar product. ○ <u>Customer Service</u> (Weighting of 30%) Quality of client management/customer service ○ <u>Experience</u> (Weighting of 10%) Provide details of racing sector experience ○ <u>Delivery</u> (Weighting of 30%) Ability to deliver on time • Quantitative criteria: 50% of Evaluation Criteria <ul style="list-style-type: none"> ○ Price ○ Adherence to specifications • Enhancing opportunities for local business 10% of Evaluation Criteria <p>Tasracing will not be bound to accept the lowest or any quotation.</p>
Status of quotation	A quotation lodged by a prospective supplier in response to this RFQ constitutes an offer by the prospective supplier to supply the Services set out in this RFQ.

The acceptance of that quotation by Tasracing, in accordance with the terms included within this RFQ, will result in a legally binding contract for the supply of the Services with that supplier.

Part 2 – Overview of Required Services

Services to be supplied: The following services (the Services) are to be supplied:

Scope:

Tasracing requires the services of a suitable supplier of big screen hire and management to provide commercial-grade outdoor big-screens and set-up and operation for a number of Tasmanian race days across the state.

Tasracing will require the screen for:

- Thoroughbred: 65 meetings conducted at Hobart, Launceston and Devonport, including Hobart and Launceston Cup Days.
- Harness: 15 meetings conducted at Hobart, Launceston, Devonport, Burnie, Carrick Park, Scottsdale.

An example of the meeting attendance can be found at <https://tasracingcorporate.com.au/hosted-live-stream-schedule/>

Technical specifications

Preferred:

- Minimum 32sqm LCD minimum,
- 7000 nit brightness,
- 10mm DIP led pixel pitch
- 1080 format

Service expectations

- Screen on track, in position and operational a minimum of 45 minutes prior to first event of the race meeting in attendance.
- Hobart Cup, Launceston Cup and any selected priority days, screen on track, in position and operational 10 am of raceday.
- Screen broadcast infrastructure to send and receive signal from vision and broadcast provider output.
- Screen vision broadcast for entire race meeting.
- Screen vision to display no visual defects at any time during broadcast.
- Screen vision sync with no/low latency.
- Power supplied to screen to ensure screen is operational for entire race meeting. Note: No 3 phase power is available on Tasmanian race tracks and power supply will need to be supplied by the successful quotation applicant. Generator power will be required at successful applicants cost.
- The screen is positioned on track in a safe and secure position, in accordance with any requirements.

Timing of the delivery of provision of services

The Services are to be provided as follows:

Contract commencement: 1 January 2019
Contract completion date: 30 December 2024

Payment of the contract
sum

Monthly payment based upon number of meetings attended during month period.
CPI increase on anniversary date annually.

Insurance

**PART 3 – Conditions
of Quotation**

See separate
document supplied.

**PART 4 – Conditions
of Contract**

See separate
document supplied.

Part 5 – Quotation Form

To be completed by the Supplier

Important Note: This quotation form must not be separated from this RFQ. If lodging a quotation, you must lodge this RFQ in its entirety.

To: Tasracing Pty Ltd

I/We:

	(the Supplier)
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(insert name, USE BLOCK LETTERS)

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(insert ACN or ABN)

hereby offer to supply Tasracing Pty Ltd (Tasracing) the Services specified in this RFQ in accordance with the Conditions of Contract and the following Addenda (if any) issued by Tasracing:

Addendum No.	Date and description

Schedule of Rates Option:

The price offered is a price calculated in accordance with the following schedule of rates:

Item Number	Description	Resources	Quantity	Rate	Total Amount
1				\$	\$
2				\$	\$
3				\$	\$
4				\$	\$
5				\$	\$
6				\$	\$
7				\$	\$
8				\$	\$
9				\$	\$
10				\$	\$
11				\$	\$
Total amount excluding GST					\$

(Notes: Insert under 'Amount' the amount arrived at by multiplying the quoted 'Rate' by 'Quantity'. The correct extended Amounts and Total will be used to evaluate quotations. All rates and lump sums must exclude GST. The actual Contract Sum payable will depend on the actual quantities.)

The personnel (if any) specified in the next panel will provide the Services if this Quotation is accepted:

Name:	Position:	Part of the Services to be provided by named person:

The Supplier's insurance details are as follows:

	Insurer	Policy No.	Sum Insured	Expiry Date
Public Liability Insurance				
Workers' Compensation Insurance				
Professional Indemnity Insurance				

The Supplier's details for the service of Notices will be as follows:

Address:	
Facsimile:	
Contact person or position:	

I/We confirm the following supplementary documentation has been submitted with this offer as required by the RFQ:

Information / Document Description	No. of pages

I/We declare that:

- (a) the Conditions of Quotation are agreed;
- (b) the Conditions of Contract are agreed; and
- (c) the information and particulars provided as part of this offer are accurate and correct.

Dated:
(insert date)

Signing by a Supplier who is an individual

Signed by the Supplier in the presence of the witness named below:

Supplier's signature: → Witness signature: →

*Witness print name:

*Witness print address:

*Use BLOCK LETTERS.

Signing by a Supplier that is a company

Signed for and on behalf of the Supplier under section 127(1) of the *Corporations Act 2001* (Cwlth):

Signature: → Signature: →

*Print name and office held: *Print name and office held:

*Use BLOCK LETTERS.

Signing by a Supplier that is a partnership

Signed for and on behalf of the Supplier (a partnership) by the partner named below who, by executing this Agreement, warrants to do so on behalf of all the partners, in the presence of the witness named below:

Partner's signature: → Witness signature: →

And who warrants that he/she has authority to sign on behalf of the partnership

*Print name: *Witness print name:

*Note: Use BLOCK LETTERS.

*Witness print address:

Part 6 – Acceptance of Quotation

To be completed by Tasracing

Important Note: This section is for the use of Tasracing. This acceptance statement will only be signed by Tasracing if Tasracing accepts the Supplier's quotation set out in this RFQ. This section is only to be used if there are no changes to the quotation submitted by the Supplier. This section will not be signed if the quotation is not accepted by Tasracing.

Acceptance Statement

Tasracing Pty Ltd (ABN 62 269 303 946) hereby accepts the offer made by the Supplier in this Quotation Form to supply the <Goods/Services> [delete as appropriate] for the Contract Sum.

Date:
(insert date of acceptance by Tasracing)

Signed for and on behalf of Tasracing Pty Ltd by the person named below in the presence of the witness named below:

Signature:
→

Being a person who has authority to sign on behalf of Tasracing Pty Ltd

*Print name and position:

Witness signature:
→

*Witness print name:

*Use BLOCK LETTERS.

*Witness print address: