



## TASMANIAN COMMUNITY RACING CLUB INFRASTRUCTURE GRANTS PROGRAM APPLICATION FORM

Electronic submission of applications can be made via email to:

[communitygrants@tasracing.com.au](mailto:communitygrants@tasracing.com.au)

Hard copies can be mailed to:

**Tasracing Racing Club Community Grants Program**  
**PO Box 730**  
**GLENORCHY TAS 7010**

Applications must be received by **11:59pm on 11 September 2020**. Late applications may not be accepted. If you have any questions regarding the application process, please email [communitygrants@tasracing.com.au](mailto:communitygrants@tasracing.com.au) or contact Andrew Clark on (03) 6212 9313.

### Applicant Information

#### Club Details

Organisation	
Street Address	
City/Town & Postcode	
ABN	
GST Registered	Yes <input type="checkbox"/> No <input type="checkbox"/>

#### Contact Person 1

Title	Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other
Name	
Position	
Phone	
Mobile	
Email	

## Contact Person 2

Title	Mr <input type="checkbox"/> Miss <input type="checkbox"/> Ms <input type="checkbox"/> Mrs <input type="checkbox"/> Dr <input type="checkbox"/> Other
Name	
Position	
Phone	
Mobile	
Email	

## Detail of works

Please provide an overview of the works for which funding is being sought.

Works Title	
Start Date (best estimate)	
End Date (best estimate)	
Project Cost \$	
Amount of funding sought \$	
Have quotes been obtained	
Brief overview of works	

## Assessment Criteria

Please address the following criteria, against which your application will be assessed.

### Demonstrated need

- Improve health and safety requirements at the venue demonstrated through risk assessment and hierarchy of risk controls
- Participant and patron safety
- Operational racing requirement
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### Benefit to club and racing industry

- Financial benefits
- Attracting new participants and patrons
- Improving member and patron experience
- Can the works provide benefit to other users?

### Probability of successful completion

- Works delivered by 30<sup>th</sup> June of the grant year
- Value for money – quantity surveyor may be engaged by the assessment panel
- Likelihood of council and relevant stakeholder approvals
- Organisational capacity – A club representative must be nominated for a race club works point of contact
- Sound works plan and budget.

**The application should include a detailed and realistic budget, which can be attached to your application.**

### Strong procurement process

- Works must comply with current Australian Standards and Tasmanian Workplace Standards and be carried out by qualified people.
- Engagement of local contractors and suppliers
- Ensuring works are completed to a suitable standard
- Contractors must have necessary qualifications and hold current and adequate insurance coverage.
- Engagement of contractors and suppliers should be at arm's length and all conflicts of interest should be disclosed.

### **Provide copies of quotations to support your application.**

### Checklist

Have you fully read the Tasmanian Community Racing Club Infrastructure Funding Guidelines?	Yes / No
Have you answered and addressed all of the relevant assessment criteria?	Yes / No
Have you included and double-checked a project budget?	Yes / No
Where possible, have you provided quotations for work to be undertaken?	Yes / No
Have you provided correct budget information for GST purposes?	Yes / No
Have you provided a risk assessment to support the intended works?	Yes / No
Have you attached other information that may support your application such as photos, letters of support, etc?	Yes / No