	PROCEDURE	
GREYHOUND – STATEWIDE – ORANGE 2 CONTINUATION OF RACING (ESSENTIAL PERSONS ONLY) COVID-19 SAFE STANDARD OPERATION PROCEDURE		
CONTROLLER: RACING OPERATIONS MANAGER	OWNER: CEO	
REVIEWED: DECEMBER 2021	SCHEDULED REVIEW: FEBRUARY 2022	
PROTECT YOURSELF. PROTECT THE INDUSTRY. TASRACING STRONGLY RECOMMENDS ALL INDUSTRY PARTICIPANTS GET FULLY VACCINATED AGAINST COVID-19.		

1. PURPOSE

The purpose of this Procedure is to outline the protocols that demonstrate our compliance with the *Minimum Standards (Work Health and Safety Amendment Regulations 2020)* and is a direction to those that enter the venue pursuant to Tasracing’s Conditions of Entry, which must be complied with.

This Procedure demonstrates Tasracing’s ability to protect its workers, racing industry participants, stewards, racing officials and the public as Tasracing operates with hygiene and safety protocols during the COVID-19 pandemic for the purpose of Greyhound racing, trial and training operations at the venue.

This Procedure should be read in conjunction with Tasracing’s Working Safely in a COVID-19 Environment Policy and Tasracing’s Conditions of Entry (available at the entrance of each venue or at <https://tasracingcorporate.com.au/conditions-of-entry/>).

2. SCOPE

This Procedure applies to:

Workers	Tasracing employees (including full-time, part-time, casual and fixed term employees), volunteers, contractors (security, Track Marshalls and suppliers to Tasracing) (collectively referred to as Tasracing Workers).
Racing Industry Participants	All persons licensed by the Office of Racing Integrity (including, but not limited to, owners, trainers and

	attendants) who are engaged in racing activities at the venue.
Stewards	Stewards of the Office of Racing Integrity (ORI).
Racing Officials	Includes judges, vets, track workers, attendants, club committee members, club employees and any other position deemed to be a Race Official by Tasracing or ORI.
Public	All persons attending the venue which do not fall within any of the above categories of persons in this section 2.

3. **PROCEDURE STATEMENT**

Tasracing is committed to providing a healthy and safe working environment and has identified alternative ways to deliver its racing operational practices to limit the spread of COVID-19. It is imperative that you comply with the safety standards outlined in this Procedure to safeguard racing in Tasmania.

DEFINITIONS (For the purpose of this Procedure):

“workplace”	means a place of work for Tasracing Workers and the racing, trialing and official training venues; including Ladbroke’s Racing Centre (Launceston), Ladbroke’s Park (Hobart), Devonport Showgrounds (DAPS), Brighton Training Centre and Ulverstone Straight track where the race meetings, trial sessions and training is held.
“venue”	means Ladbroke’s Racing Centre (Launceston), Ladbroke’s Park (Hobart), Devonport Showgrounds (DAPS), Brighton Training Centre and Ulverstone Straight Track as applicable to the location of the race meeting or trial session.

4. CORONAVIRUS

4.1 Symptoms

The main symptoms of COVID-19 include:

- fever (or signs of fever, including chills or night sweats);
- coughing;
- sore/itchy throat;
- runny nose;
- shortness of breath; and
- loss of taste or smell.

COVID-19 can also cause the following symptoms, on their own or with other symptoms:

- headaches;
- muscle and joint pain;
- nausea/feeling sick, vomiting;
- diarrhea;
- loss of appetite; and
- fatigue/extreme tiredness.

If you have any of these symptoms **do not attend** your workplace or any venue. You will be denied entry or removed from the workplace or venue if you have or show these symptoms.

4.2 Protect others and stop the spread of the virus.

It is a requirement that you practice good hygiene, social distancing and understand checking in and when to self-isolate if you need to.

These practices will slow down the spread of the virus.

<u>Vaccination</u>	<ul style="list-style-type: none">• All people aged 12 years and over can get vaccinated against COVID-19.
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	<ul style="list-style-type: none"> • Tasracing strongly recommend that all participants are fully vaccinated. • To book your vaccination go to: Where to get a vaccine Coronavirus disease (COVID-19)
Good Hygiene	<ul style="list-style-type: none"> • Wash your hands often with soap and water for at least 20 seconds and dry them with clean paper towel. • Handwashing should occur before and after eating, after going to the bathroom, after coughing and sneezing, when changing tasks and after touching potentially contaminated surfaces. • use alcohol-based hand sanitisers when you can't use soap and water. • avoid touching your eyes, nose, and mouth. • maintain good hand, sneeze, and cough hygiene. • clean and disinfect surfaces you often use such as benchtops, barriers, and doorknobs, shared equipment such as photocopiers, tools; and • clean and disinfect objects you often use such as mobile phones, keys, wallets, and work passes.
Physical distancing	<p>The more space between you and others, the harder it is for the virus to spread.</p> <ul style="list-style-type: none"> • Physical distancing at the venue means you keep 1.5 meters away from others wherever possible. • Workstations will be repositioned to ensure adequate spacing of 1.5 metres apart. • For close-proximity work (where physical distancing of 1.5 metres is not possible) other control measures should be implemented such as wearing masks or using Perspex shields.

	<ul style="list-style-type: none"> • Avoid physical greetings such as handshakes. • Increase the amount of fresh air by opening windows.
<p>Checking In</p>	<p>Checking in using the <i>Check in TAS</i> app will help to keep ourselves, our loved ones, and our community safe and keep Tasmania open for business.</p> <p>Checking in using the <i>Check in TAS</i> app to scan the QR code at a venue or recording your details on a manual register is a mandatory requirement for all persons over the age of 16 that wish to enter a range of businesses, organisations and events in Tasmania. (Tasracing’s training and racing venues are included in this requirement). Staff/volunteers that work at these venues are also required to check in each day they work/volunteer.</p> <p>The information recorded through <i>Check in TAS</i> is automatically stored securely within the Department of Health for rapid response contact tracing if required and is automatically deleted after 28 days.</p> <p>Manual registers will be kept confidential by Tasracing (or the relevant Venue) for a period of 28 days, after which it will be destroyed. All information will be collected and handled in accordance with Tasracing’s Privacy Policy, available at tasracingcorporate.com.au.</p> <p>For those who do not own a smart phone or are unable to download the <i>Check in TAS</i> app you can now register for a <i>Check in TAS</i> card. For more information go to:</p> <p>Check in TAS card now available Coronavirus disease (COVID-19)</p>
<p>Self-isolate</p>	<p>A person with COVID-19 or suspected to have the virus must enter mandatory isolation. You will need to isolate to prevent the spread of the virus to others at your home if it is suitable, hospital if you need hospital care or another location if needed as decided by the public health authority.</p>

Masks	If required under current Public Health restrictions. Information on how to wear a mask can be found at Masks Safe Work Australia (swa.gov.au) .
Travel	In accordance with section 6.1, if you are subject to a period of quarantine or self-isolation which has not yet expired, you must not attend a Tasracing Venue. This includes persons classified as Essential Travellers.

4.3 Tasmanian Public Health Hotline – 1800 671 738

If you have questions and concerns about the impact of COVID-19 on your health and events or you are experiencing any of the symptoms outlined by public health authorities, contact the Tasmanian Public Health Hotline on 1800 671 738.

4.4 Your Mental Health

If you have any concerns regarding COVID-19 and its impact on your mental health, counselling sessions are available via Tasracing’s Employee Assistance Program: Positive Solutions – 1800 064 039. The Employee Assistance Program is available for employees, immediate family members of employees and racing industry participants in Tasmania.

For more detailed information about the benefits of the Employee Assistance Program and the categories of people that are eligible to use it, please see the page on our website: [Positive Solutions: Employee Assistance Program for employees, immediate family members of employees and racing industry participants in Tasmania \(tasracingcorporate.com.au\)](https://tasracingcorporate.com.au/positive-solutions-employee-assistance-program)

5. RESPONSIBILITIES

ROLE	RESPONSABILITY
Chief Executive Officer (CEO)	The CEO is responsible for: <ul style="list-style-type: none"> • implementing this Procedure; • monitoring the effectiveness of the Procedure (proactive risk management of determining the effectiveness of the control measures); and

	<ul style="list-style-type: none"> • continual improvement of the Procedure.
Security/Track Marshalls	<p>Security/Track Marshalls are responsible for:</p> <ul style="list-style-type: none"> • providing on-site education and ensuring compliance of this Procedure by all attendees at venues; • monitoring and reporting compliance of the Procedure by all attendees at venues; • reporting the effectiveness of the Procedure controls; • ensuring the maximum attendance numbers stipulated in section 6.2 (gathering limits) are not exceeded and will monitor social distancing throughout the venue. • recommending improvement opportunities to the CEO; and • seeking continuous Procedure improvement for enhanced compliance.
Tasracing Workers	<p>Tasracing Workers must comply with this Procedure and assist Security/Track Marshalls and Officials in ensuring that all attendees at a race meeting, trial or training venue comply with this Procedure.</p> <p>Tasracing Workers are responsible for identifying improvements to compliance controls and reporting them to the CEO.</p>
Racing Officials	<p>Racing Officials must comply with this Procedure and provide written recommendations for improvements for enhanced compliance controls to the CEO.</p>
Racing Industry Participants	<p>Racing Industry Participants have a responsibility to understand, observe and comply with this Procedure and related procedures and to identify and report improvements to enhance compliance controls to the CEO.</p>

General Public	Members of the general public have a responsibility to understand, observe and comply with this Procedure and related procedures.
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6. GREYHOUND RACE / TRIAL DAY PROTOCOLS

6.1 Before leaving home

Do not attend a venue if you feel ill or have any of the symptoms outlined in section 4.1.

If you identify with any of the below criteria, you **MUST** stay home and not attend any venue:

- You are suffering COVID-19 symptoms or are otherwise unwell.
- You are subject to self-isolation or quarantine requirements imposed by the Tasmanian Government/Public Health authority and the period of self-isolation/quarantine has not expired. This includes persons classified as Essential Travellers unless such person is deemed to be an Essential Traveller for the conduct of the race meeting and has obtained prior written approval from Tasracing.
- You have been in close contact with a person confirmed to have COVID-19.

6.2 Venue Restrictions and Hygiene

In addition to good hygiene requirements outlined in section 4.2 the following procedures will take place at venues for all race meetings, trial and training sessions:

- Every person 16 years of age or older must check-in using the Check-in Tas App every time they enter the site. QR codes are available at all entrances and throughout the venue as well as paper-based registers for those persons who do not have a suitable device for the Check-in Tas App. **No check-in – no entry.**
- Gathering density limits apply to indoor and outdoor spaces in accordance with government restrictions and for racing events. Current gathering limits can be found at [Gatherings, density and physical distancing | Coronavirus disease \(COVID-19\)](#).
- All workstations and official race day areas will be set up to allow a maximum density rule of 2 square metres (m²) per person and will have

regular cleaning of high touchpoints including Stewards/Judges Tower, Race Day room and TV Tower.

- General cleaning of venues will occur in accordance with Tasracing's Cleaning Plan (Appendix 2).
- Events at the venue will be operated in accordance with the Government Framework for COVID-19 Safe Events and Activities.
- Food or drink will be available to participants and staff at the venues in line with the Tasmanian Public Health COVID-19 requirements for the provision of food and drink. Anyone entering areas of venues where alcohol is served and patrons are not exclusively seated (such as bar areas) must be fully vaccinated.
- Disposable gloves and masks will be provided by Tasracing to Workers, Racing Officials and Racing Industry Participants attending the race meeting or trial session to wear if required.
- A facemask must be worn at all times by anyone aged 12 years and over whilst at any venue (unless a lawful exemption applies).
- Doors will be left permanently open where possible to allow throughway access without touching surfaces.
- Hand sanitiser will be supplied at the entry to the venue, toilets, and at other various points throughout the venue.
- All attendees are required to wash/sanitise their hands thoroughly throughout the race meeting or trial session. In particular, trainers are encouraged to sanitise their hands on every occasion prior and/or following placing their greyhound into the cage on the weighing scales.
- All workstations will be wiped clean before use and after a race meeting or trial session.

6.3 Venue Entry Protocols

You are not permitted to attend a race meeting or trial session at the venue if you are subject to any of the conditions in section 6.1.

Security will check every attendee off the official approved attendee list.

Photo ID must be presented to Security by ALL permitted persons seeking entrance.

Race Meetings:

Security/Track Marshalls will monitor the total number of persons present in racing operational areas to ensure maximum gathering limits as per section 6.2 are not exceeded.

Trials

Club Officials will be present at trial sessions to ensure those in attendance are adhering to the Tasracing Greyhound COVID-19 Safe Standard Operation Procedure.

Tasracing Venues

Any persons 16 years of age or older entering a venue, regardless of period of time, must check in via the Check in TAS app.

6.4 Physical Distancing

In accordance with section 4.2 (physical distancing), you are required to comply with the strict physical distancing requirements while attending a race meeting, trial or training session.

6.5 Duties of Security/Track Marshalls (Raceday) and Club Officials (Trials)

Security/Track Marshalls (Raceday):

- Shall be present at every race meeting and will monitor all racing operational areas of the venue as required.
- Will be responsible for ensuring all documented protocols in this Procedure are adhered to by all persons attending the race meeting.
- Shall check every attendee off the official approved attendee list.
- May demand identification information and are authorised to report breaches to the Stewards and/or Tasmania Police. They will be observing all persons attending the race meeting to ensure compliance with this Procedure.
- Will pay particular attention to physical distancing. All personnel must follow the direction of Security/Track Marshalls in relation to physical distancing.
- Security/Track Marshalls have the authority to direct a person to leave the venue if these Procedures are not adhered to.

Club Officials (Trials):

- Will be responsible for ensuring all documented protocols in the Procedure are adhered to by all persons attending the trial session.
- Shall check every attendee off the official approved attendee list.
- May demand identification information and are authorised to report breaches to the Stewards and/or Tasmania Police. They will be observing all persons attending the trial session to ensure compliance with this Procedure.
- Will pay particular attention to physical distancing. All personnel must follow the direction of a Club Official in relation to physical distancing.
- Club officials have the authority to direct a person to leave the venue if these Procedures are not adhered to.

6.6 Venue Signage and Physical Distance Markings

Instructions and reminders of these protocols, along with Check in TAS App QR codes will be displayed at entrances and throughout the Tasracing venues. Floor and ground markings will be installed (where possible) to assist all personnel to adhere to physical distancing protocols.

Security/Track Marshalls and Club Officials will monitor adherence to floor or ground markings.

6.7 Non – Compliance

Any Racing Industry Participant found to have breached a COVID-19 principle and/or protocol as contained within this Procedure will be reported to the Stewards for inquiry and will be subject to any penalty the Stewards deem appropriate. They will be refused entry to or escorted from the venue immediately.

Non-compliance of this Procedure shall be considered an offence under Greyhounds Australasia Rule, GAR 86(p) “A person (including an official) shall be guilty of an offence if the person disobeys or fails to comply with the lawful order of a Steward or other person or body having official duties in relation to greyhound racing.”

For Tasracing Workers, incidents of non-compliance with this Procedure are considered to be serious and may result in disciplinary outcomes or termination of the contract.

Any person found to have breached a COVID-19 principle and/or protocol as contained within this Procedure or otherwise will be reported to Tasmania Police and will be refused entry to or escorted from the venue immediately.

7. GREYHOUND RACE MEETING OR TRIAL SESSION – SUMMARY OF OPERATIONS

7.1 Wet Weather Gear

To minimise the spread of COVID-19, wet weather gear will not be made available at the venue. You are required to bring your own wet weather gear for your own personal use.

7.2 Prior to Race Day

Tasracing shall provide security with a list of the names of all persons who are authorised to enter the venue and only those persons shall be permitted access.

There will be no trials conducted after the races.

Only licensed persons who are in charge of a greyhound and a catcher for that greyhound will be permitted entry.

A trainer with 5 or more greyhounds may have one additional person in attendance for each group of 5 greyhounds.

If a trainer has more than one starter in a race they can seek approval for additional handlers and catchers for each greyhound to the number required for the maximum number of greyhounds in one race which includes any other catchers/assistants already approved.

By no later than scratching time for the meeting:

- A Trainer who will not be in attendance at the track is required to notify Tasracing as to the name of the licensed person who will be/ responsible for their greyhound/s during the race meeting.
- A Trainer must notify the name of the person who will catch the greyhound at the meeting.
- If the Trainer has more than one greyhound in a race they shall notify the name of the additional handlers and catchers who will be assisting them.
- All advice must be made either by phone quoting the Trainer licence number to 6212 9304 or by email to p.wesley@tasracing.com.au.

7.3 Arrival Time at Race Venue

All race meetings and trial sessions shall be restricted to approved personnel only.

On arrival at the venue the Trainer must make their way to the car park area near the kennel block.

From this area Trainers may empty their greyhound while ensuring social distancing of a minimum of 1.5 metres.

Once emptied they can make their way to the kennel block.

Track Marshalls will be continually monitoring the emptying out and car park areas.

7.4 Entry To Kennel Area for Racing Industry Participants only

Entry to the kennel area will be restricted with the number of people in the kennels at any one time reduced to ensure social distancing is maintained. Only 5 participants in the kennel block at a time. Then a one out, one in policy.

Participants are encouraged to utilise the hand sanitiser provided on both entry and exit to the kennels.

All bedding to be left outside prior to kennels opening and only brought in for each greyhound when kenneling.

Kennel tickets will be allocated at the start of the kenneling process.

Weight Cards will not be updated by the Stewards with the Trainer declaring the name of the greyhound and the race engaged in, followed by microchip identification by the Stewards and recording of the weight in OzChase.

A copy of the weights will be displayed in the kennel area prior to the first race for Trainers to record the weight of their greyhound in the weight card should they wish to do so.

Entry and exit points to kennels to use different doors where applicable to enable social distancing.

Stewards and Vets to wear rubber gloves when kenneling, swabbing and veterinary examinations.

Only participants engaged in the previous race and next race to be in the kennel block with only 5 at one time. Participants to move out to the parade yard as soon as practical.

No participants are permitted in the kennel block between races to watch replays etc.

Prior to and after racing, Kennel Stewards shall manage control of Trainers in and out of kennels when collecting and returning greyhounds.

7.5 Pre-Race Sequence

Greyhound handlers to wait 1.5 metres apart in main kenneling area.

The Kennel Attendant calls kennel numbers furthest away to closest on a one in one out basis.

The Trainer is to move into the kennel area, remove their greyhound from the kennel and then move directly to the area in which the rug steward is located.

Rug Stewards to identify greyhound and provide rug to Trainer - gloves to be worn by Rug Steward.

Trainer to place rug on greyhound and Trainer relocates greyhound to parade area outside.

Those greyhounds having a stir-up move up to the stir-up position while those not having a stir-up remain in the area so designated.

After the Stir-up the Steward calls the greyhounds one by one to move to the track keeping each Trainer at least 1.5 metres apart.

Starter moves all greyhounds to the back of the boxes one by one ensuring 1.5 metre distance is maintained by Trainers in the starting box area.

7.6 Starting

Boxing of greyhounds will be done in 4 lines instead of 2 with 1.5 metres between lines. These lines will be 1-5, 3-7, 2-6, 4-8 giving 1.5 metres between each participant.

Racing Industry Participants are encouraged to utilise the hand sanitiser provided when leaving the starting area.

7.7 Catching Pen

Racing Industry Participants should not congregate in the catching pen area, with only those involved in the catching of greyhounds and officials being present in the area.

Catchers are required to maintain 1.5 metres distancing prior to and during a race meeting or trial session and to maintain 1.5 metres distancing as much as practical when catching their greyhound.

Once all greyhounds have been caught, the catchers shall then leave the catching pen while maintaining a minimum of 1.5 metres distancing. No persons are to leave the catching pen until all greyhounds have been restrained.

Racing Industry Participants are encouraged to utilise the hand sanitiser provided when leaving the catching pen area.

7.8 After Racing

Participants are encouraged to manage their arrival and departure times based on their race meeting commitments and should avoid being on course unnecessarily. Those participants who are deemed to be on course without further commitments may be asked to vacate the venue.

8. VENUE LOCATIONS AND MAPS – APPENDIX 1

9. RESOURCES

- 'Practice good hand hygiene', published by the Australian Government, 17 February 2021
- 'How to clean and disinfect your workplace' – COVID-19 published by Safe Work Australia
- 'How to wear a mask', published by Safe Work Australia
- 'Framework for COVID-19 Safe Events and Activities' published by the Tasmanian Government
- Tasracing Working Safely in a COVID-19 Environment Policy
- Tasracing COVID-19 Safety Plan
- Tasracing COVID-19 Risk Assessment
- Tasracing Code of Conduct Manual
- Tasracing Workplace Health and Safety Procedure

- Tasracing Privacy Management Framework
- Tasmanian Work Health and Safety Act 2012 (WHS Act)
- Tasmanian Work Health and Safety Regulations 2012 (WHS Regulations)
- SafeWork Australia
- WorkSafe Tasmania
- Tasmanian Government Department of Health
- Minimum Standards (Work Health and Safety Amendment Regulations 2020)
- Tasracing Cleaning Procedure

10. PROCEDURE REVIEW CYCLE

This Procedure is classified as operational and is to be approved, reviewed and updated on a regular and ongoing basis to reflect the recommendations by the Government and WorkSafe Tasmania, The Procedure is to be endorsed by the Tasracing CEO and will be provided to the Tasracing's Audit & Risk Committee for noting.

11. DOCUMENT CONTROL

Date	Version	Author	Approved by
27 July 2021	1.0	Liam Swan	CEO
14 December 2021	1.1	Liam Swan	CEO

Site Maps for Race / Trial venues

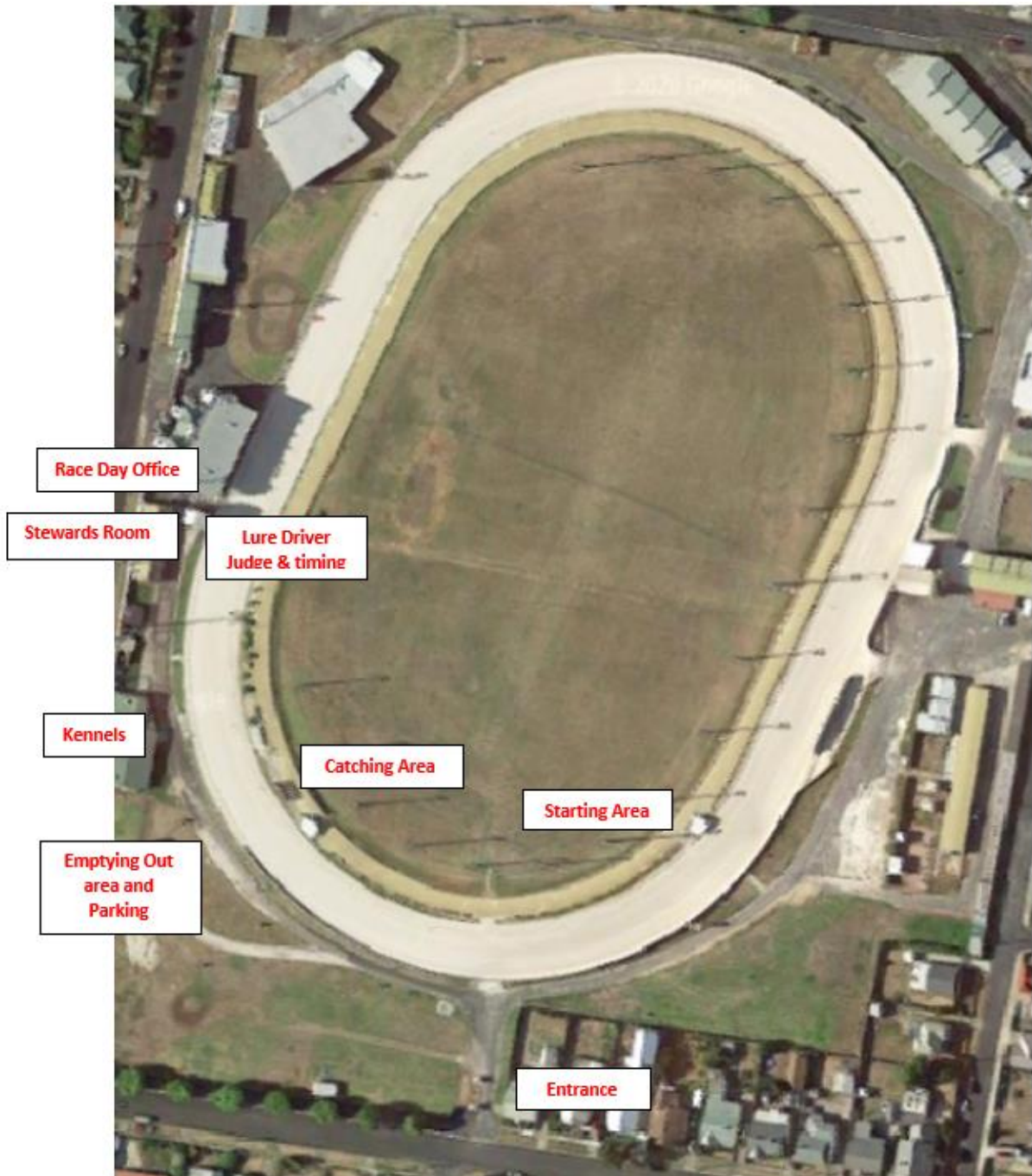
Hobart Race Meeting and Trial Session Locations



Launceston Race Meeting and Trial Session Locations



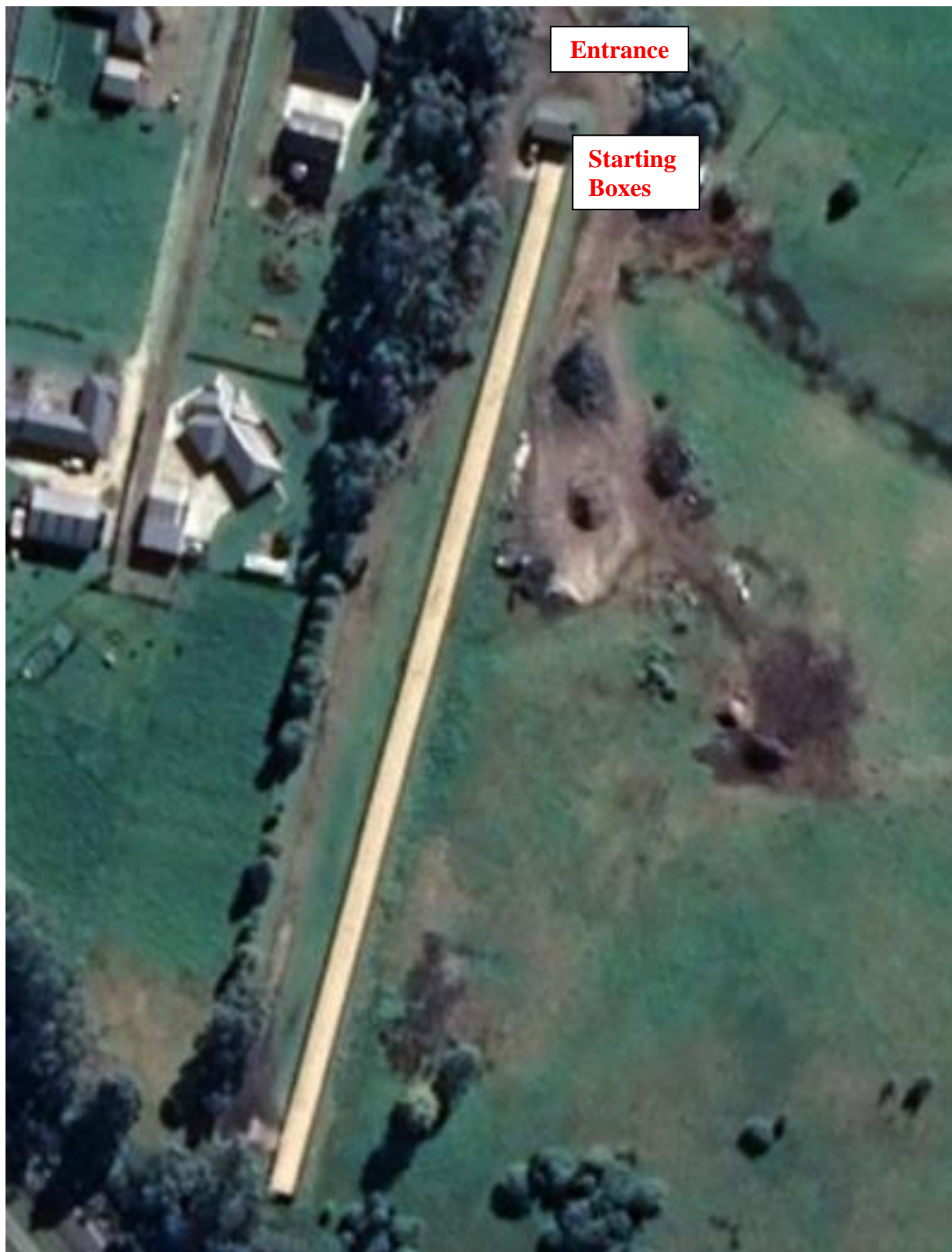
Devonport Race Meeting and Trial Session Locations



Brighton Trial Session Locations



Ulverstone Straight Track Trial Session Locations



Appendix 2

TASRACING CLEANING PLAN

Location	Cleaning
Judges Box/Photo Finish	Dust, vacuum, sanitise, disinfect
Race caller	Dust, vacuum, sanitise, disinfect
Race day office	Dust, vacuum, sanitise, disinfect
Stewards Room	Dust, vacuum, sanitise, disinfect
Media Room	X
Lure Driver Tower	Dust, vacuum, sanitise, disinfect
Drivers Room	X
Jockeys Room	X
Greyhound Kennels (also used as Jockey rooms during Thoroughbred meetings)	Dust, vacuum, mop, sanitise, disinfect
Strappers Toilets	X
Owners & trainers Bar	Dust, vacuum, mop, sanitise, disinfect
Vet Room	X