

	PROCEDURE	
THOROUGHBRED – STATEWIDE COVID-19 SAFE STANDARD OPERATION PROCEDURE		
CONTROLLER: RACING OPERATIONS MANAGER		OWNER: CEO
REVIEWED: OCTOBER 2023		SCHEDULED REVIEW: APRIL 2024

1. **PURPOSE**

The purpose of this Procedure is to outline the protocols that demonstrate our compliance with the *Minimum Standards (Work Health and Safety Amendment Regulations 2020)* and is a direction to those that enter the venue pursuant to Tasracing’s Conditions of Entry, which must be complied with.

This Procedure demonstrates Tasracing’s ability to protect its workers, racing industry participants, stewards, racing officials, and the general public as Tasracing operates with hygiene and safety protocols during the COVID-19 pandemic for the purpose of Thoroughbred racing and trial operations at the venue.

This Procedure should be read in conjunction with Tasracing’s Conditions of Entry (available at the entrance of each venue or at <https://tasracingcorporate.com.au/conditions-of-entry/>).

2. **SCOPE**

This Procedure applies to:

Workers	Tasracing employees (including full-time, part-time, casual and fixed term employees), volunteers, contractors (security, Track Marshalls and suppliers to Tasracing) (collectively referred to as Tasracing Workers)
Racing Industry Participants	All persons licensed by the Office of Racing Integrity (including, but not limited to, owners, trainers, and attendants) who are engaged in racing, Trialing, and training activities at the venue
Stewards	Stewards of the Office of Racing Integrity (ORI)
Racing Officials	Includes judges, vets, track workers, attendants, club committee members, club employees and any other position deemed to be a Race Official by Tasracing or ORI.

General Public	All persons attending the venue which do not fall within any of the above categories of persons in this section 2.
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3. **PROCEDURE STATEMENT**

Tasracing is committed to providing a healthy and safe working environment and has identified alternative ways to deliver its racing operational practices to limit the spread of COVID-19. It is imperative that you comply with the safety standards outlined in this Procedure to safeguard racing in Tasmania.

DEFINITIONS (For the purpose of this Procedure:)

“workplace”	means a place of work for Tasracing Workers and the racing, trialing and official training venues; including Ladbrokes Racing Centre (Mowbray), Spreyton Racecourse and Training Centre, Hobart Ladbrokes Park (Elwick), Longford Racecourse, King Island Racecourse, Brighton Training Centre where race meetings, trials and training is held.
“venue”	Means Ladbrokes Racing Centre (Mowbray), Spreyton Racecourse and Training Centre, Hobart Ladbrokes Park (Elwick), Longford Racecourse, King Island Racecourse, Brighton Training Centre as applicable to the location of the race meeting, trials or training session.

4. **CORONAVIRUS**

4.1 Symptoms

Symptoms of COVID-19 include fever, coughing, sore throat, and shortness of breath. If you have any of these symptoms you are encouraged **NOT** to enter your workplace or any venue.

4.2 Protect others and stop the spread of the virus.

It is recommended that you practice good hygiene and social distancing.

These practices will slow down the spread of the virus.

Vaccination	<ul style="list-style-type: none"> • All people aged 12 years and over can get vaccinated against COVID-19 • Tasracing strongly recommends that all participants are double vaccinated.
Good Hygiene	<ul style="list-style-type: none"> • wash your hands often with soap and water. This includes before and after eating and after going to the toilet. • use alcohol-based hand sanitisers when you can't use soap and water. • avoid touching your eyes, nose, and mouth. • maintain good hand, sneeze, and cough hygiene. • clean and disinfect surfaces you often use such as benchtops, barriers, and doorknobs. • clean and disinfect objects you often use such as mobile phones, keys, wallets, and work passes; and • increase the amount of fresh air by opening windows.
Social distancing	<p>The more space between you and others, the harder it is for the virus to spread. Social distancing at the venue means you keep 1.5 metres away from others wherever possible and avoid physical greetings such as handshakes.</p>

4.3 Tasmanian Public Health Hotline – 1800 671 738

If you have questions and concerns about the impact of COVID-19 on your health and events or you are experiencing any of the symptoms outlined by public health authorities, contact the Tasmanian Public Health Hotline.

5. RESPONSIBILITIES

ROLE	RESPONSABILITY
Chief Executive Officer (CEO)	<p>The CEO is responsible for:</p> <ul style="list-style-type: none"> • Implementing this Procedure. • Monitoring the effectiveness of the Procedure (proactive risk management of determining the effectiveness of the control measures); and • Continual improvement of the procedure
Tasracing Workers	<p>Tasracing Workers must comply with this Procedure and assist Security/Track Marshalls and Officials in encouraging all attendees at a race meeting, trial or training venue comply with this Procedure.</p> <p>Tasracing Workers are responsible for identifying improvements to compliance controls and reporting them to the CEO.</p>
Racing Officials	<p>Racing Officials must comply with this Procedure and provide written recommendations for improvements for enhanced compliance controls to the CEO.</p>
Racing Industry Participants	<p>Racing Industry Participants have a responsibility to understand, observe and comply with this Procedure and related procedures and to identify and report improvements to enhance compliance controls to the CEO.</p>
General Public	<p>Members of the general public have a responsibility to understand, observe and comply with this Procedure and related procedures.</p>

6. THOROUGHBRED RACE / TRIAL DAY AND TRAINING VENUE PROTOCOLS

6.1 Before leaving home

If you identify with any of the below conditions, you are encouraged to stay home and not attend any venue:

- you are suffering COVID-19 symptoms or are otherwise unwell:

In addition to these protocols, please read Current Restriction and Protocols – Appendix 1.

6.2 Venue Entry Protocols

You are encouraged not to attend a race meeting, trials or training sessions at a venue if you are subject to any of the conditions in section 6.1.

7. Current Additional Restrictions and Raceday/Trial Protocols - Appendix 1

8. Resources

- Tasracing Working Safely in a COVID-19 Environment Procedure
- Tasracing COVID-19 Safety Plan
- Tasracing Risk Assessment
- Tasracing Code of Conduct Manual
- Tasracing Workplace Health and Safety Procedure
- Tasracing Privacy Management Framework
- Tasmanian Work Health and Safety Act 2012 (WHS Act)
- Tasmanian Work Health and Safety Regulations 2012 (WHS Regulations)
- SafeWork Australia
- WorkSafe Tasmania
- Tasmanian Government Department of Health
- Minimum Standards (Work Health and Safety Amendment Regulations 2020)
- Cleaning Procedure

9. **PROCEDURE REVIEW CYCLE**

This Procedure is classified as operational and is to be approved, reviewed and updated on a regular and ongoing basis to reflect the recommendations by the government and WorkSafe Tasmania, The Procedure is to be endorsed by the Tasracing CEO and will be provided to the Tasracing's Audit & Risk Committee for noting.

10. **DOCUMENT CONTROL**

Date	Version	Author	Approved by
10 June 2020	1.0	Liam Swan	CEO
12 June 2020	1.1	Liam Swan	CEO
16 June 2020	1.2	Liam Swan	CEO
27 July 2020	1.3	Liam Swan	CEO
20 August 2020	1.4	Liam Swan	CEO
27 May 2021	2.0	Shiralee Maher	CEO
19 July 2021	2.1	Shiralee Maher	
13 October 2022	2.2	Shiralee Maher	
8 February 2023	2.3	Shiralee Maher	
18 October 2023	2.4	Shiralee Maher	

Appendix 1

Current additional restrictions and protocols for Thoroughbred Meetings and Trial Sessions as at 18th October 2023

Tasracing's thoroughbred race meetings and trial sessions will be managed strictly in-line with this Procedure and WorkSafe Tasmania's Guidelines for COVID Safe Workplace operations. Current restrictions can be found at <https://coronavirus.tas.gov.au/>

Gathering Limits	There are currently no gathering limits.
Masks	If required under current Health restrictions.
Travel	There are currently no travel restrictions in place